



# Saxapahaw Village Kids Summer Camp

2024 Summer Day Camp

A program operated by Saxapahaw Village Kids Preschool

5624 Church Rd.

Graham, NC 27253

336.525.2545

[saxapahawvillagekids@gmail.com](mailto:saxapahawvillagekids@gmail.com)

## PROGRAM OVERVIEW

Saxapahaw Village Kids Summer Day Camp program provides a safe, engaging, and nurturing environment for families who want their children to have a fulfilling summer camp experience. Our mission emphasizes creating an atmosphere that balances opportunities for creative expression, physical activity, authentic outdoor experiences, and unstructured free play. The program maintains clear policies and procedures and actively encourages and welcomes open communication with families.

Families may guide any questions or concerns to our Director, Renee Lynch, via email at [saxapahawvillagekids@gmail.com](mailto:saxapahawvillagekids@gmail.com) or phone at 336-525-2545. All efforts will be made to respond to questions or concerns in a timely manner.

We are limited to 10 campers for the summer of 2024. Eligible campers must be **currently enrolled** in kindergarten, first grade, or second grade for the 2023/2024 school year.

Hours of Operation: 8:00am – 3:00pm

## SUMMER CAMP SESSION, REGISTRATION, AND PAYMENT

Our Summer Day Camp program will run for a consecutive eight-week session beginning June 3<sup>rd</sup> and ending July 26<sup>th</sup>. Summer Day Camp will be closed for the following holidays within that eight-week session:

**-June 19: Juneteenth Holiday**

**-July 4-5: Independence Day Holiday**

Families will be provided with a registration packet that includes all required paperwork. All forms must be returned by May 31<sup>st</sup> in order for your child to attend camp.

All payments for our Summer Day Camp program will be collected through our electronic funds transfer program, VANCO. Fees are as follows:

**-One time \$75 registration and supply fee to be collected at the time of registration.**

**-Tuition in the amount of \$750 will be collected on BOTH June 1<sup>st</sup> and July 1<sup>st</sup>.**

## DROP-OFF AND DEPARTURE/RELEASE PROCEDURES

Campers can be dropped off each day for camp beginning at 8:00 AM. All campers must be picked up no later than 3:00 PM each afternoon. There will only be ONE warning if a child is picked up later than 3:00 PM. If you are consistently late for pickup, your child will be dropped from the program. Parents must sign their children in and out of our program at the designated sign in station. This ensures child safety. Photo ID may be required for the release of your child. The child will only be released to his/her parent and/or those adults that the parent(s) specifically designated on the enrollment form. Amendments to the release section of the enrollment form must be submitted in writing by the parent or guardian who completed the form. If a parent is not allowed to pick up a child, the center must have a copy of the court order signed by a judge. Without this documentation, we are obligated to release a child to either parent listed on the enrollment form.

## **HEALTH AND SAFETY (ILLNESS AND EXCLUSION CRITERIA)**

In order to protect the health of all children in our care, please keep your child at home if you notice that he/she is beginning to show signs of an illness or contagious disease or if he/she feels too ill to participate in a group care setting. Please let us know as soon as possible if your child has a communicable illness or infection. This will allow us to notify the parents of children attending our program. Children with communicable conditions may return to care once they have been symptom free for a full 24 hours without the use of medication.

Children with head lice will not be allowed to attend the summer camp program.

If your child becomes ill during the program day, we will contact you to pick him/her up. In case of injury, parents will be notified immediately.

## **MEDICATION POLICY**

Regular and ongoing medication will not be administered on-site. For emergency medication, please acknowledge this on the enrollment form. Please note the specific dosage your child is to be given. All medications must be accompanied by prescription or written permission from the child's parent and must be in the original container with your child's name and all labels intact.

## **PARENTAL NOTIFICATIONS**

Parent notifications may be made in writing via letters, emails, flyers and/or signage at the designated sign-in station. Notifications may also be made by phone calls or directly in person by site staff. Open communication is very important to the success of your child's experience. Please ensure that we have the correct contact information on file for your family.

## **DISCIPLINE AND GUIDANCE PROCEDURES**

Our program implements a Supportive Social Learning strategy as an alternative approach to discipline. This strategy is characterized by a commitment to conversation and relationship building and is defined by four primary components:

1. The teacher appreciates all perspectives in the classroom and includes everyone in creating a shared responsibility for the classroom community.
2. Relationships in the classroom community take precedence over any other agenda.
3. The teacher views all children as capable of overcoming conflicts and being socially successful.
4. The teacher enters all interactions with a questioning posture and a commitment to conversation.

## **SUSPENSION/EXPULSION POLICY**

Unfortunately, situations arise when we must suspend or expel a child from our program, either on a short term or permanent basis. We want you to know that we will do everything possible to work with the family of the child in order to prevent this policy from being enforced. At the same time, the following are reasons that may cause us to expel a child from this center immediately:

- The child is at risk of causing serious injury to other children, him/herself, or the staff.
- A parent/guardian threatens physical or intimidating actions towards staff members or is physically and/or verbally abusive to staff.

In the majority of cases, we are committed to working with families to prevent suspension or expulsion. The following are reasons that may lead to a short-term suspension or permanent expulsion: failure to adjust after a reasonable amount of time, ongoing uncontrollable tantrums/angry and aggressive outbursts, ongoing physical or verbal abuse to staff or other children by the child.

## **LUNCH/SNACKS**

Parents are responsible for providing a nutritious lunch for their child each day. Your child's first and last name should be visible on the lunch so that staff can easily identify it. Lunches will be refrigerated. Our program will provide a morning snack and afternoon snack each day.

## **CHILD'S DAY**

Our team works to create an environment that allows for child-led learning. With this in mind, our daily schedule is intended to be more of an expected routine for our campers rather than a minute-to-minute guidance for activities.

8:00-9:00am – Drop off/outdoor free play: Campers will be signed in and dropped off at the playground at the end of the parking lot.

9:00am – Morning snack offered

9:15-10:00am – Mindful Moments: Campers come together for activities centered around mindfulness practices including activities such as journaling, yoga class, and mindful moving.

10:00-11:00am – Arts & Crafts: Campers will be given the opportunity to participate in arts and crafts related to the camp weekly theme.

11:00am-12:00pm – Get Into Nature: Campers will participate in nature based activities within the surrounding community such as trail walking and gardening.

12:00-12:30 – Lunch

12:30-1:30pm – STEM: Campers will be invited to participate in activities focused on science, technology, engineering, or math.

1:30-2:00pm – Gross Motor Games: Campers will be invited to participate in outdoor games centered around the enhancement of gross motor skills.

2:00-3:00pm – Pick up/outdoor free play: Campers will be signed out and picked up from the playground at the end of the parking lot.

## **CHILD'S BELONGINGS**

Children should be dressed appropriately for active outdoor play. **Shoes MUST BE closed toed and comfortable for trail walking.** A change of clothes is required. Parents will be provided with a checklist of items to be packed in their child's backpack each day. Items brought to the program by your child must be labeled and we expect children to be responsible for their personal belongings. Please leave personal toys, money, video games, cell phones and any other electronics at home. We cannot credit or compensate for lost, damaged or stolen items.

## **WHAT TO BRING TO CAMP**

Campers should come to camp each day with the following items in a backpack labeled clearly with his/her name:

- one full change of clothes
  - one refillable water bottle, filled and ready to use
  - one packed healthy lunch
  - sunscreen (spray is preferred for ease of application)
  - bug repellent (spray is preferred for ease of application)
  - rain gear (when necessary)
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## **DOCUMENTATION OF RECEIPT OF POLICIES AND PROCEDURES**

I have received a copy of the 2024 Summer Day Camp Parent Handbook. I understand and agree to abide by policies and procedures detailed within the Parent Handbook.

Camper's Full Printed Name: \_\_\_\_\_

Parent/Guardian's Printed Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_